**Rozsa Foundation**

**Arts Leadership Residency Application**

Please refer to the Arts Leadership Residency guidelines document on our website for more details about this program. If you have further questions, please contact our Funding Manager, Ayla Stephen, at [ayla@rozsafoundation.com](https://ayla@rozsafoundation.com/).

**NOTE: All funding applications must be submitted via the online form. Please do not submit this document as your application. You are welcome to complete the application in this template and then copy/paste your answers into the online form.**

**Organization Information**

**Host Organization Name:**

The legal name of your organization.

**Charitable Registration Number:**

Your organization must have its own Charitable Registration Number. You may not apply for a grant using another organization's number. A CRA charitable business number will normally look something like this: 123456789RR0001. Please enter your full number without spaces or punctuation.

**Year of Incorporation:**

**Discipline** (what artistic discipline is the focus of your organization?):

Select the arts discipline that best describes your primary art form. This is a dropdown menu.

**Mailing Address:**

Please include street address, city, province, and postal code.

Phone:

Web Address:

Facebook:

Twitter:

Instagram:

**The Rozsa Foundation is committed to working towards an equitable and anti-racist arts sector, both through our own organizational practices and through the work and organizations we support. What is the role of EDIA (Equity, Diversity, Inclusion, & Accessibility) work within your organizational priorities? Where did you start with this work and where are you going? What training has your board and/or staff undertaken and how has that manifested in your organization? Are there specific examples of work your organization has done to date to advance equity and anti-racism in your operations and practices?**

Max. 1500 characters.

**Primary Contact**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Title:

Email:

Phone Number:

**Executive Director (or equivalent)**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Title:

Email:

Phone Number:

**Board Chair/President**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Title:

Email:

Phone Number:

**Resident Contact**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Email:

Phone Number:

**The organization understands that the total funding amount for this program is $20,000, and that any Mandatory Employment Related Expenses (MERCs), such as CPP and EI, must be paid by the organization.**

CHECK BOX: YES

**If approved, the organization agrees to send the Rozsa Foundation a copy of the Resident’s signed employment agreement as part of the funding agreement.**

CHECK BOX: YES

**Residency Overview (50 words max)**

Please provide a brief summary of the details for the Arts Leadership Residency you are applying to undertake, including the name of the Resident and Mentor, length of Residency (6 months or 1 year), etc.

**Resident Statement and Bio**

We ask the Resident to respond to the following as part of the application:

* Tell us about your career goals, why you chose this organization or mentor, your goals for the course of the residency, and why you believe the host organization is the right fit to support the realization of those goals.
* Tell us about your existing and desired skill sets in relation to your career goals.
* Please share a brief bio, we recommend no longer than 250 words.

**Mentor Statement and Bio**

We ask the Host Organization to respond to the following as part of the application:

* Tell us why you believe the residency would be of value to the resident.
* Tell us how the residency will contribute to the internal capacity, learning, and resiliency of the organization.
* Please share a brief bio of the primary mentor(s) / trainers (s) / supervisor(s) (we recommend no longer than 250 words per person).

**Residency Description** (Max. 5500 Characters)

Please share the Residency work plan showing the skills development and activities the Resident will undertake to close the gap between their existing and desired skill sets. This should include a proposed timeline and workload overview. If the proposed Residency will be remote in nature (for example the organization is based in Toronto and the Resident will be working from Calgary), please share your plans to ensure the Resident will be integrated into the organization’s operations in a meaningful way. Tell us how the organization will ensure the safety and respect of the resident and what infrastructure exists in support of this.

**Anticipated Start Date (Month/Day/Year):**

**Anticipated End Date (Month/Day/Year):**

**Indicators of Success**

Please share the indicators, measures, and/or tools that the Resident and organization will use to evaluate the progress and effectiveness of the residency in supporting the Resident’s learning goals?

**Additional Comments**

Please share any additional comments you have for the Rozsa Foundation.

ATTACHMENTS

1. Budget
2. Resident’s resume
3. Organization’s most recent financial statements