**ROZSA FOUNDATION GRANTING PROGRAM APPLICATION**

Organizational Information

Organization Name:

The legal name of your organization.

Charitable Registration Number:

Your organization must have its own Charitable Registration Number. You may not apply for a grant using another organization's number. A CRA charitable business number will normally look something like this: 123456789RR0001. Please enter your full number without spaces or punctuation.

Mailing Address:

Please include street address, city, province, and postal code.

Phone:

Web Address:

Facebook:

Twitter:

Instagram:

## History and Program Delivery

Year of Incorporation (what year was your organization founded):

Discipline (what artistic discipline is the focus of your organization?):

Select the arts discipline that best describes your primary art form. This is a dropdown menu.

Number of Productions/Events/Exhibitions per year:

This can be expressed simply as a number. Otherwise, under 20 words is strongly recommended.

Audience Size:

What is the typical audience size per production/event/exhibition? Under 20 words.

Audience Demographic

Describe the typical demographic of your audience. Point form is welcome, and under 50 words is recommended. Please convey any distinct groups, such as 20% new Canadians, 50% youth, etc.

## Organizational Governance

Mission Statement:

Please briefly tell us about the impacts COVID-19 has had on your organization, including how your organization has responded and adapted:

Max. 1500 characters.

The Rozsa Foundation is committed to working towards an equitable and anti-racist arts sector, both through our own organizational practices and through the work and organizations we support. What is the role of EDIA (Equity, Diversity, Inclusion, & Accessibility) work within your organizational priorities? Where did you start with this work and where are you going? What training has your board and/or staff undertaken and how has that manifested in your organization? Are there specific examples of work your organization has done to date to advance equity and anti-racism in your operations and practices?

Max. 1500 characters.

AGM - In what month do you typically hold your annual general meeting?

When was your strategic plan last updated?:

(Month / Day / Year)

***Please Note:****We will ask you to upload the latest copy of your organization's*

*strategic plan on the final page of this application.*

## Financial Situation

Revenue:

Based on your most recent year-end financial statements, what were your total revenues?

Expenses:

Based on your most recent year-end financial statements, what were your total expenses?

### Based on the revenue in your most recent year-end financial statements, please enter percentage values for each of the next six fields (they should equal 100% total):

1. Grants:
2. Earned Revenue:
3. Sponsorships:
4. Individual Giving:
5. Gaming (Casinos & Bingos):
6. Other (including Investment Revenue):

Does your organization receive funding from AGLC Casinos or Bingos?

Yes or No. If "No", please enter zeros in the following fields.

If YES, how often does your organization participate in the casino?

Frequency:

When was your last casino held? Month/Day/Year

What were the revenues from your most recent AGLC casino/bingos?

**Please Note:** We will ask you to upload your organization's most recent year-end financial statements on the final page of this application.

Staffing Information

Administrative Staff:

In a typical year, how many salaried or contracted administrators does your organization engage?

Professional Artists:

In a typical year, how many salaried or contracted artists does your organization engage?

In the last 12 months have there been any significant changes to Board, management, or artistic practices?

Number of Board Meetings in the last fiscal year:

Just the number, and do not include sub-committee meetings:

What is the average length of board service among current board members? (e.g. "2 years and 8 months"):

How many Board members do you currently have?:

**Please Note:** We will ask you to upload a list of your organization's Board of Directors (including contact information) on the final page of this application.

Organization Contact Information

**Executive Director**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Title:

Email:

Phone Number:

**Board Chair/President**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Title:

Email:

Phone Number:

Organization Contact Information

**Primary Contact**

Honorary (Ms/Mr/Mx etc):

First Name:

Last Name:

Title:

Email:

Phone Number:

Funding Request:

How much money are you requesting?

Grant Stream:

To which grant stream are you applying? This section is a checkbox.

* Aspiration Grants – Admin
* Aspiration Grants – Program
* IBPOC Arts Leaders Residency Grants
* Transformation Grants

Allocation of Funds

Please briefly explain how you intend to use Rozsa Foundation funds. To which expenses do you plan on applying this funding? (Remember not to target Rozsa Foundation grant funds towards covering ineligible costs.)

Matching Funds

Is there an opportunity to leverage additional or new funding, such as matching funds? If yes, please describe.

**Please Note:** We will ask you to upload a project budget on the final page of this application. This budget must be completed on the [Rozsa Foundation Granting Program Budget Template](https://a31cf971-d2bd-4105-8405-ad970ec5d0fa.filesusr.com/ugd/9e6573_7b6820aa0d114d9d913641693ce7adfa.xlsx?dn=grantbudget2020.xlsx).

Project Information

Project Overview (50 Words)

Please provide a brief summary of the project you are requesting funding for.

Project Description (Max. 5500 Characters)

Please provide a brief description of the project you are requesting funding for. Please note each grant stream page on our website provides suggested points to speak to. Max of 800 words.

Project Start Date (Month/Day/Year)

Project End Date (Month/Day/Year)

Partners and Outreach

Please list all known partners or collaborators (individuals or organizations) in the project. Does this project have any special outreach components, or involvement for youth and/or potentially marginalized groups (eg: immigrants, non-English speakers)?

Measures of Success

What are your measures or indicators of success for this endeavor? (Less than 100 words. Point form is welcome.)

Strategic Advancement

Explain how this project furthers your organization's strategic plan. (Generally, less than 50 words.)

If applicable, how does your organization's commitment to EDIA manifest in this proposed project?

Additional Comments

Please share any additional comments you have for the Rozsa Foundation.

File Uploads

Please upload the required files below. Please note that uploads will not be saved between online sessions, so please upload all files when you are ready to submit.

The grant budget must be submitted in the Budget column of the [Rozsa Foundation Granting Program Budget Template](https://docs.wixstatic.com/ugd/9e6573_7aed26c479c745d08bf4f378aee6e756.xlsx?dn=grantbudget.xlsx). No other format for the project budget will be accepted.

* Strategic Plan

*Please upload a PDF of your most recent strategic plan. Files must be in PDF format and less than 2 MB.*

* Financial Statements

*Please upload a PDF with your most recent year-end financial statements. If there are any unusual discrepancies that aren’t addressed in the statement notes (e.g. a 40% drop in box office revenue) please speak to that in the Additional Comments at the end of the application. Likewise, if there are any significant changes to your organization’s situation since those statements were generated, please address them in Additional Comments at the end of the application. Files must be in PDF format and less than 2 MB.*

* Board Contact Information

*Please upload a file with the names of the Board of Directors with email address and phone number (we will not be contacting them directly about this grant.) Files must be in PDF format and less than 2 MB.*

* Grant Budget

*Please upload the completed Rozsa Foundation Granting Program Budget Template, listing all revenues and expenses for this project in the column marked "BUDGET". Also indicate whether funding sources are confirmed or pending in the "BUDGET NOTES" column. Files must be in XLSX format and less than 2 MB.*

* Additional Support Material (optional)

*If there are any additional documents that you feel support your grant application, please upload them here. This could be a partnership letter, consultant workplan, etc. This section is not mandatory.*